

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY  
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT  
MONDAY JULY 17th, 2017, 4:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE WOODRIDGE  
LAKE CLUBHOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT**

**CALL TO ORDER:** Raymond Turri, President, called the meeting to order at 4:00 PM.

**ATTENDANCE:** Board members present, Alfred Shull, James Hiltz, Raymond Turri, James Mersfelder, and Richard Reis, also attending Laurie Mosley Tax Collector and Recording Clerk, and Plant Manager Mark Theriault.

**EXCUSED:** Plant Superintendent Charles Ekstrom

**APPROVAL OF MINUTES:** The minutes of the regular board meeting held June 26th, 2017 were presented for approval.

**A MOTION WAS MADE BY** Alfred Shull, seconded by Jim Hiltz to approve said minutes as written. There was no discussion on the minutes, **SO VOTED.**

**REPORT FROM PLANT SUPERINTENDENT:** Charlie Ekstrom reported the following before leaving for vacation. Mark Theriault presented the report with updates and added information:

**Personnel:**

Mark Theriault – 1 vacation day and 1 funeral leave day.

Chuck Fennimore – 1 vacation day and ½ personal leave day. Chuck took the DEEP class I exam on Wed July 12.

Joe Palumbo – perfect attendance.

**Projects:**

- Station #5 – Eastern re-installed pumps 1 + 2 on June 27. Station is now fully rebuilt and is working well. Mark reported he had talked to Tony from Eastern, and he stated that one cross member (a support beam) needed to be replaced and would be once the piece is in.
- Solids handling – While the somat is running very well, we have had problems keeping up with the solids coming in. Charlie authorized Chuck to come in at 6:00 AM daily to get an extra hour of processing time, after 2 weeks this seems to have solved the issue, so we will continue this as long as we need to.
- Collection system repairs on Canterbury – Dave Prickett has been tasked to provide specs for RFQ so we can go out to bid. Mark talked to him today and he stated he would contact Jim or Ray by the days end with an update on the completion of the specs.
- Bed mowing – all of the beds have received their spring mowing and weed whacking and we continue to do trim work in the highly visible areas.

- Plant flows – for June the average daily flow was 92,000 and the total precipitation was 4.52” To date for July the average daily flow is 91,000 and the total precipitation is 1.96”.
- Ray reported that he had talked to Charlie about replacing the filter at station 6. There have been some complaints of odors. Mark stated they change the carbon filter once a year usually in July. To prevent odor during the busiest time at the clubhouse, Ray suggested they change the date and put a new filter in January instead of July, to be put into use in April. Mark commented that the carbon filter had been ordered July 10<sup>th</sup> and arrived today. It will be installed tomorrow.
- Mark also reported that he spoke with Shane from Eastern about the blower for Pump station 6. The pump was in and that he would be here next week to install it. Mark also noted that the steps on the ladder are in need of repair and that will be done at the same time. In addition, Mark spoke to Tony about an estimate on purchasing and installing a Weir for station 6 to prevent rocks from getting into the pumps and destroying the impellers. For the part, labor and use of a vac truck to install the Weir, his estimate was \$3000.
- Eversource reported that there is still an issue with underground cables on the west side of the lake effecting pump stations 2 & 3 (phase loss). They are working on fixing this issue. Ray asked if they have had any issues because of this and Mark reported that there have been two alarm incidents. They cannot run the pumps when there is a phase loss. This hasn't been much of an issue so far.
- The F-450 had the engine light go on. Mark took it to Litchfield Ford where they diagnosed it needing an exhaust temperature sensor. The estimate to install this was for \$700.00.
- Mark also reported that in his conversation with Shane, he mentioned he had several calls from homeowners regarding the letter that went out about the Ejector pumps. He asked for a list of the selected homeowners so that he could send out a follow up letter. Laurie sent him an email with the list. Jim suggested we send the list to all the contractors recommended in the letter.

**A MOTION WAS MADE BY** Alfred Shull, seconded by Jim Hiltz to have the truck fixed at Litchfield Ford for \$700. No discussion, **SO VOTED.**

**A MOTION WAS MADE BY** Ray Turri, seconded by Jim Hiltz to have the Weir ordered and installed by Eastern for a price of \$3000. No discussion, **SO VOTED.**

Jim Mersfelder asked if we should have any other pump station looked at that may be in need of a Weir. The Weir prevents debris or rocks from entering the expensive pumps and destroying the impellers. Mark commented that station 9 would be a good candidate. He will ask Tony about that.

**MONTHLY FINANCIAL REPORTS:** James Mersfelder reported on the Financial Report. Collections for delinquents are in good shape. Probably the lowest it has been. Laurie reported that three accounts had been paid since this report. Jim noted that our biggest issue is with the property owned by Bonnie Dada. Our legal firm has done research for us that has cost us over half what the taxes are due on the property. They have suggested foreclosure, but that could cost us a good amount of money or we could

just sit and wait a little longer and see if the bank pays it (or a new owner). Our tax has been secured with liens placed on the property every year. We will effectually get paid if the property is ever sold. There is another option. We can give the information to our Marshal and see if he is interested in either getting the delinquent taxes owned or in a tax sale. A Marshal is more cost efficient.

As we wait for the project approval, we have put most things on hold. We have missed our yearly budget target by approximately \$84,000 over, which is all legal costs. Everything else is in line. Jim did mention one item on the balance sheet under grants receivable for \$40,716. This was for work done two-three years ago. The proper paper work needed to be sent to the state by Dave Prickett. Jim has talked to him about this. It may be we will have to write this off. Jim will update us.

**OPERATIONS COMMITTEE REPORT-** None.

**PLANNING COMMITTEE REPORT-** None

**A MOTION WAS MADE BY** Richard Reis seconded by Alfred Shull to go into Executive Session at 4:16PM to discuss the Torrington Water Company issue. It is noted Laurie Mosley will also be present. No discussion, **SO VOTED.**

**At 4:50PM A MOTION WAS MADE BY** Alfred Shull, seconded by Richard Reis to come out of Executive Session. No discussion, **SO VOTED.**

**A MOTION WAS MADE BY** James Mersfelder, seconded by Richard Reis, to approve the hiring of Sullivan & LeShane Administrative Lobbying Services, under a re-written contract that states that the contract covers services beginning July 18, 2017. No discussion, **SO VOTED.**

**A MOTION WAS MADE BY** James Mersfelder, seconded by Richard Reis, to engage Shipman & Goodwin in writing a brief appeal in advance of the full commission meeting and present their arguments early. The quote is between \$2200 and \$2700. No discussion, **SO VOTED.**

**A MOTION WAS MADE BY** Alfred Shull, seconded by Raymond Turri, to adjourn at 4:55PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

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