

**MINUTES FOR THE REGULAR JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER  
AUTHORITY AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT TUESDAY,  
JANUARY 14, 2025 AT 3:00 P.M. HELD REMOTELY THROUGH ZOOM VIDEO CONFERENCING**

**CALL TO ORDER:** James Mersfelder called the meeting to order at 3:02PM.

**ATTENDANCE:** Board members attending James Mersfelder, Alfred Shull, Dave Hazan, Jerry Abrahams, Norval Lunan also attending Tax Collector/Clerk Laurie Mosley and Plant Superintendent Mark Theriault.

**EXCUSED:** Raymond Turri

**A MOTION WAS MADE BY** Alfred Shull seconded by David Hazan to seat Norval Lunan as a voting member. No discussion. **ALL IN FAVOR, THE MOTION CARRIED.**

**APPROVAL OF MINUTES:** The minutes of the December 10, 2024 Regular Board meeting were presented for approval. **A MOTION WAS MADE BY** Dave Hazan seconded by Norval Lunan to accept the minutes as presented; No corrections or discussions. **ALL IN FAVOR, THE MOTION CARRIED.**

**REPORT FROM PLANT SUPERINTENDENT AKA CHIEF OPERATOR- MARK THERIAULT**

- Mark had Eastern Water here to pull pump 2 at station 1. There was a power failure and phase loss at station 1. Eversource found that there was a faulty cable that had to be replaced. We used our generator to power the station for a day, after that Eversource brought in a generator to power the station. The phase was out for over a week. Pump 2 would not run in hand or auto. Eastern Water was call in to trouble shoot. Eastern pulled the pump and took it back to their shop to diagnose. Mark is waiting to hear back from them.
- Mark had Roy from Turri Masterson here to replace the phase monitor at station 1. The phase monitor was burnt out with the power/Phase loss issue.
- Mark also reported that the board decided to lay off Eric Andersen. Jim commented that he was originally hired to cover for certification of the plant as a Class 3 Wastewater Operator (which we needed at the time) and was there to train the two newer employees and did a good job at it, helping them get their respective Class 1 Wastewater Operator certifications. Jim commented we will save on payroll expenses.

Flows: The average daily flow for December was 86,000gpd and the total rainfall was 3.5in. The average daily flow for January to date is 98,000gpd and the rainfall has been in 0.50in.

**MONTHLY FINANCIAL REPORT-** Jim reported that we are forecasting year ending fund balance of \$992,470 which is a positive worth noting. Under expenses, payroll continues to be over budget due to the power issue on Milton and the sludge tanks not being used at full capacity. Overall our revenue is above average and our expenses are below average and we are in good shape.

**DELINQUENT REPORT-** Laurie Mosley reported the past due delinquent account are at 13. State Marshal Art Quinn collected all of Weber and partial on Cardinal. We are in good shape.

**EXECUTIVE SESSION – MOTION WAS MADE BY** Jerry Abrahams seconded by Alfred Shull at 3:12PM to go into Executive Session to discuss the Compliance with DEEP Consent Order. Laurie Mosley and Mark Theriault were invited to attend. No discussion, **SO VOTED.**

The Board came out of Executive Session at 3:22PM.

**OLD BUSINESS-** The 2024 draft Audit was presented for approval. **A MOTION WAS MADE BY** Alfred Shull, seconded by Norval Lunan, to accept the Audit as presented. No discussion, **SO VOTED.**

**NEW BUSINESS-** Jim reported that he has asked David Prickett of DPC to come up with estimates on how to fix and/or replace the sludge tanks. Currently the sludge tanks have a hole in the top half of the tank which means they can only fill them so high before sending them to the digester. To replace these tanks, the cost ranges from 1 to 3 million. To temporarily fix the hole, it would be near \$750,000 with a year or two lifespan. Ray is also getting a quote from Eastern to see what they come up with. This is going to be a big item.

Every year we budget and complete an I/I plan. Jim reported we budget \$275,000 for this fiscal year. Jim has asked Dave not to do any further investigation/CCTV of pipes but to repair any past issues that were reported on in his CCTVing. Dave suggested splitting the work between manhole rehab and pipe lining to save money. We should have some numbers by the next meeting.

**ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING- None**

**A MOTION WAS MADE BY** Norval Lunan, seconded by David Hazan, to adjourn at 3:35PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred Shull, Clerk

Laurie Mosley, Recording Clerk

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